



CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY

JOB POSTING # 2023-14

CLOSING DATE: OPEN UNTIL FILLED

Job Title: Bus Operator (Part-Time)

FLSA Status: Non-Exempt

Work Location: 5658 Bear Lane & as assigned

Department: Transportation

Report To: Transportation Supervisor

Grade: 16 Salary: Training: \$19.34 HRLY
In-Service: \$22.24 HRLY

Work Schedule: Various Shifts, the earliest shift starting at 4:00 am/working no later than 9:00 pm.

General Summary: Operates a bus over an established route adhering to a predetermined schedule in a safe, efficient, and courteous manner to allow passengers to board travel and alight at scheduled stops, over a fixed route, or over special charter or shuttle routes. The position requires an individual who will interact courteously and effectively with the general public under varying circumstances; will adhere to tight time schedules under varying conditions; and will be able to comply with federal mandates as they relate to assisting boarding and departing passengers with disabilities.

Experience and Training Requirements:

This position requires any equivalent combination of the following training, education, and experience that provides the individual with the required knowledge, skills, and abilities to perform the job.

- **Education:** High school diploma or GED.
- **Experience:** Minimum two (2) years of general work experience including driving experience and/or customer service experience.
- **License or certificate:** Must possess a valid CDL (Commercial Driver's License) Texas Driver's License Class A or B with passenger endorsement. Applicants without a valid CDL-Class A or B can begin the hiring process but must have, at least, a CDL Class B permit before starting training. Texas Department of Public Safety requires individuals to pass all (4) written tests which consist of General Knowledge, Passenger Endorsement, Airbrake, and Pre-trip in order to obtain a CDL Class B Permit. A valid copy of the permit must be available during the time of the interview.
- **Other Requirements:** Must be at least 18 years of age. Any job offer and continued employment is contingent upon completing and passing a pre-employment job agility evaluation, Department of Transportation physical, drug and alcohol screen, and background investigation with not more than two moving violations or accidents in the past three years, no more than one DWI/DUI in a lifetime, and no DWI/DUI in the past five years.
- **Scheduling Requirements:** Part-time operators are scheduled to work a minimum of two (2) days a week. Work hours required will be no less than 15 hours per week, but will not be scheduled to work more than 29 hours per week.

Working Conditions and Physical Requirements:

Works primarily sitting down and operating a bus in an outdoor work environment. Work assignments are based on seniority; therefore work hours and days off will be varied and may include a period of unpaid time between morning and afternoon assignments. Split days off are possible. Overtime and extended work hours are required. Bus Operators may encounter irregular working hours, heavy traffic, and patron's diverse backgrounds. Under such conditions, they are still expected to operate Authority vehicles safely and on time. The noise level in the work environment is moderate to high. Essential & marginal functions require the ability to bend, kneel, squat, and twist safely. Pre-trip inspections also require the ability to balance oneself, climb, and strongly grip objects. Bus Operators must be able to lift at least 25 pounds and push objects such as doors, windows, emergency hatches, and wheelchair lifts. The length of the sitting period is based on the schedule.

CCRTA is proud to be an Equal Employment Opportunity Employer, supporting diversity in the workplace. M/F/D/V

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