

MEETING AGENDA

DATE: Wednesday, August 28, 2024
TIME: 8:00 a.m.
Operations & Capital Projects Committee,
Administration & Finance Committee (No Meeting), Legislative Committee (No Meeting), and
Rural and Small Cities Committee (No Meeting)
LOCATION: Staples Street Center – 2ND Floor Boardroom (602 North Staples St., Corpus Christi, TX)

OPERATIONS & CAPITAL PROJECTS COMMITTEE

Aaron Muñoz, Committee Chair

Lynn Allison Jeremy Coleman Eloy Salazar Amanda Torres

	TOPIC	SPEAKER	EST.TIME	REFERENCE
1.	Roll Call	M. Montiel	2 min.	-----
2.	Safety Briefing	J. Esparza	3 min.	-----
3.	Confirm Posting of Meeting’s Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551	A. Muñoz	1 min.	-----
4.	Receipt of Conflict of Interest Affidavits	A. Muñoz	2 min.	-----
5.	Opportunity for Public Comment 3 min. limit – no discussion	A. Muñoz	3 min.	-----
Public Comment may be provided in writing, limited to 1,000 characters, by using the Public Comment Form online at www.ccrta.org/news-opportunities/agenda or by regular mail or hand-delivery to the CCRTA at 602 N. Staples St., Corpus Christi, TX 78401, and MUST be submitted no later than 5 minutes after the start of a meeting in order to be provided for consideration and review at the meeting. All Public Comments submitted shall be placed into the record of the meeting.				
6.	Discussion and Possible Action to Approve the Operations & Capital Projects Committee Meeting Minutes of April 24, 2024	A. Muñoz	3 min.	Pages 1-3
7.	Discussion and Possible Action to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Award a Contract to Grainger, Inc., for the Replacement of an M20 Tennant Large Sweeper Scrubber	S. Montez	3 min.	Page 4-5 <i>PPT</i>
8.	Committee Chair Report	A. Muñoz	3 min.	-----
9.	Adjournment	A. Muñoz	1 min.	-----

Total Estimated Time: 21 min.

ADMINISTRATION & FINANCE COMMITTEE

Beatriz Charo, Committee Chair

David Berlanga Gabi Canales Armando Gonzalez Anna Jimenez

NO MEETING

LEGISLATIVE COMMITTEE

Lynn Allison, Committee Chair

Gabi Canales Jeremy Coleman Aaron Muñoz Amanda Torres

NO MEETING

RURAL AND SMALL CITIES COMMITTEE

Armando Gonzalez, Committee Chair

David Berlanga Beatriz Charo Anna Jimenez Eloy Salazar

NO MEETING

BOARD OF DIRECTORS BUDGET WORKSHOP #3

	TOPIC	SPEAKER	EST.TIME	REFERENCE
1.	2025 Budget Workshop #3 a. CEO Direct Report	R. Saldaña	20 min.	<i>PPT</i>

Total Estimated Time: 20 min.

On **Friday, August 23, 2024** this Notice was posted by **Marisa Montiel** at the CCRTA Staples Street Center, 602 N. Staples Street, Corpus Christi, Texas; and sent to the Nueces County and the San Patricio County Clerks for posting at their locations.

PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

In compliance with the Americans with Disabilities Act, individuals with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the Assistant Secretary to the Board at (361) 903-3474 at least 48 hours in advance so that appropriate arrangements can be made. Información en Español: Si usted desea esta información en Español o en otro idioma, por favor llame al teléfono (361) 289-2712.

Mission Statement

To provide our riders with safe, accessible, convenient, and sustainable transportation solutions that unites communities and promotes local economic growth.

Vision Statement

Provide an integrated system of innovative accessible and efficient public transportation services that increase access to opportunities and contribute to a healthy environment for the people in our service area.

CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY
OPERATIONS & CAPITAL PROJECTS COMMITTEE MEETING MINUTES
WEDNESDAY, April 24, 2024

Summary of Actions

1. Roll Call
2. Heard Safety Briefing
3. Confirmed Posting of Meeting's Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551
4. Receipt of Conflict of Interest Affidavits – None Received
5. Provided Opportunity for Public Comment – None Received
6. Approved the Operations & Capital Projects Committee Meeting Minutes of March 27, 2024
7. Approved to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Award a Contract to EAN Holdings LLC, dba as Commute with Enterprise for Vanpool Services
8. Heard Committee Chair Report
9. Adjournment

The Corpus Christi Regional Transportation Authority Board of Directors met at 8:30 a.m. in the Corpus Christi Regional Transportation Authority Staples Street Center facility located at 602 N. Staples Street, 2nd Floor Board Room Corpus Christi, Texas.

Call to Order & Roll Call

Committee Chair Aaron Muñoz, called the meeting to order at 9:16 a.m. Ms. Marisa Montiel called roll and stated a quorum was present.

Board Members Present

Lynn Allison, Jeremy Coleman, Armando Gonzalez, Aaron Muñoz and Eloy Salazar.

Board Members Absent

None.

Staff Present

David Chapa, Angelina Gaitan, John Esparza, Derrick Majchszak, Sharon Montez, Marisa Montiel, Rita Patrick, Gordon Robinson, Miguel Rendón and Robert Saldaña.

Public Present

Robert Lott and Nick Berg, Sec-Ops, and Chase Carlisle, Carlisle Insurance.

Safety Briefing

Mr. Miguel Rendón, Deputy CEO, gave the safety briefing to the audience and Board of Directors. He asked that in the event of an emergency, the audience exit the boardroom to his left and proceed towards the west stairwell to the first floor where they will exit

through the westside doors. Once outside, everyone will go to the clocktower adjacent to the transfer station. He instructed to not use the elevator during an emergency and to not return until the all-clear is given. If a shelter-in-place is needed, this will be done in the westside stairwell.

Confirmed Posting of Meeting's Public Notice in Accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551

Ms. Montiel confirmed proper posting of the meeting.

Receive Conflict of Interest Affidavits

None Received

Opportunity for Public Comment

None Received

Discussion and Possible Action to Approve the Operations & Capital Projects Committee Meeting Minutes of March 27, 2024

SECRETARY LYNN ALLISON MADE A MOTION TO APPROVE THE OPERATIONS & CAPITAL PROJECTS COMMITTEE MEETING MINUTES OF MARCH 27, 2024. DIRECTOR ELOY SALAZAR SECONDED THE MOTION. MUNOZ, ALLISON, COLEMAN, GONZALEZ, AND SALAZAR VOTING IN FAVOR. ABSENT NONE.

Discussion and Possible Action to Recommend the Board of Directors Authorize the Chief Executive Officer (CEO) or Designee to Award a Contract to EAN Holdings LLC, dba as Commute with Enterprise for Vanpool Services

Mr. Gordon Robinson, Managing Director of Operations, presented the item stating the Board Priority is innovation. He provided background summarizing the vanpool program noting it is for a group of people sharing travel between pick-up locations to a similar destination or work center. This helps reduce traffic congestion, improves air quality, and improves savings in fuel and vehicle operating costs. The current contract with EAN Holding LLC was awarded April 1, 2019 and the current contract expires May 31, 2024. He is recommending a five-year contract with a start date of June 1, 2024. The RFP was advertised on the Caller Times and B2G now program. EAN Holdings was the only proposal and received a score of 94.20. He noted no DBE requirement, displayed the price schedule and percentage increases. The total estimated five-year cost is \$1,178,160. He answered any questions at this time.

SECRETARY LYNN ALLISON MADE A MOTION TO RECOMMEND THE BOARD OF DIRECTORS AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) OR DESIGNEE TO AWARD A CONTRACT TO EAN HOLDINGS LLC, DBA AS COMMUTE WITH ENTERPRISE FOR VANPOOL SERVICES. DIRECTOR JEREMY COLEMAN SECONDED THE MOTION. MUNOZ, ALLISON, COLEMAN, GONZALEZ, AND SALAZAR VOTING IN FAVOR. ABSENT NONE.

Heard Committee Chair Report

Committee Chair Munoz had nothing new to report and said the Port Ayers Transfer Station is a big focus currently. Director Salazar agreed and said it is going up quickly.

Adjournment

Adjourned at 9:29 a.m.

Submitted by: Marisa Montiel

Subject: Award a Contract to Grainger, Inc., for the Replacement of an M20 Tennant Large Sweeper Scrubber

Background

The CCRTA Facilities Department currently has an M20 Tennant Large Sweeper Scrubber that has reached its useful life and is no longer working. The sweeper scrubber is used in CCRTA's bus parking lot to remove oil spills. Per the Texas Commission on Environmental Quality (TCEQ), any oil runoff into the City's water system violates the regulations and can lead to fines.

Identified Need

The existing large sweeper scrubber has reached its ten-year useful life and needs replacement.

Analysis

The proposed vendor is Grainger, Inc., which is on TXMAS a buyboard agency, and has a bid of \$79,999. Two other companies were contacted to acquire additional pricing as a comparison to the TXMAS price. However, Grainger, Inc., was the lowest bidder. The two other companies contacted were Jordan Power, headquartered in Ohio, and PowerBoss, headquartered in Illinois. The table below displays the bid information.

Company Name	Cost
Grainger, Inc.	\$79,999.00
Jordan Power	\$80,920.80
Power Boss	\$81,235.71

Grainger was established in 1927 in Chicago, Illinois. In 1967, it became a publicly traded company with 251 offices in the United States.

CCRTA conducts business regularly with Grainer and is satisfied with its customer service support and the products purchased from it. The company has a local office in Corpus Christi, TX.

Tennant, the manufacturer, will provide technical and warranty support.

Financial Impact

The estimated amount in the 2024 Capital Project Budget is \$80,215, and the cost is \$79,999. This project is funded with local funds.

Board Priority

This item aligns with the Board Priority – Facilities and Public Image.

Disadvantaged Business Enterprise

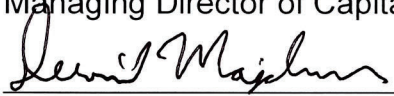
This project is funded with local funds and does not have a DBE goal.

Recommendation

Staff requests the Operations & Capital Projects Committee recommend the Board of Directors authorize the Chief Executive Officer (CEO) or Designee to award a contract to Grainer, Inc. for the Replacement of an M20 Tennant Large Sweeper Scrubber for \$79,999.00.

Respectfully Submitted,

Submitted & Sharon Montez
Reviewed by: Managing Director of Capital Programs and Customer Services

Final Approval by: 
Derrick Majchszak
Chief Executive Officer