

1) Invoice Number	2) Report No.	
3) Reporting Period	From:	To:



VENDOR PAYMENT REPORT

Instructions: All prime contractors and consultants are required to complete and submit this report with each invoice, until final payment of the contract. Note: Failure to comply with RTA's Disadvantaged Business Enterprise (DBE's) provisions may result in contract termination, or the suspension or debarment of the contractor from doing business with RTA in the future in accordance with the procedures set forth in RTA's Procurement Regulations. To complete this report, see detailed instructions on the proceeding page. **This report must be submitted with Invoice.**

4) RTA Contract Number	5) Type of Contract (x)		6) Contractor's Business Name, Address, and Telephone Number								
	Construction Professional Service	Service Supply/ Commodity									
7) Date of Contract Award	8) Estimated Date of Completion	9) Original Contract Amount	10) Current Contract Amount, (including Modifications)								
11) Total Amount Received To Date	12) Total Amount Owed	13) Committed Disadvantaged Business Participation		14) Instructions for Calculation of DBE Percentage: Dollar amount paid to DBE divided by dollar amount received by Contractor from RTA		15) Actual Disadvantaged Business Enterprise % to Date:					
\$	\$							%		%	
	Amount of This Invoice										
	\$										
16) Name of Vendor/ Subcontractor	17) DBE/ MBE/ WBE	18) Description of Work	19) Amount & Date of Last Payment	20) Subcontract Value (Dollars)	21) Total Amount Paid-to-Date (Dollars)	22) % Paid to Date	23) Amount of This Invoice Allocated to Subcontractor				

I hereby certify that _____ has made timely payments from proceeds of prior payments, and will make payments within five (5) days of receipt of funds from RTA for progress and/or final payment to our subcontractors and suppliers in accordance with contractual arrangements with them.

Company Official's Signature & Title	Date Signed	Name & Title of Individual Completing Report